

Formalising your residence in Spain

The formalities for registering your residence in Spain and gaining access to medical care vary depending on the nationality of the visitor and the length of stay.

In general:

- To stay in Spain for less than 3 months, EU citizens only need to be in possession of a valid passport or identity card.
- If the stay is longer than 3 months, citizens are obliged to apply for registration at the Office for Foreigners of the Police Station closest to their residence.

MORE INFORMATION AVAILABLE AT:

<https://www.uniovi.es/internacional/extranjeros/planifica/formalizacion>

Formalisation of your residence in Spain: EU citizens staying for more than three months

You shall apply for the corresponding Certificate of Registration as a Community Resident. This process is associated with the assignment of a foreigner's identity number (**NIE**).

Required documentation:

- Application form for certificate of registration as a Community Resident, in official form Ex18, original and copy
https://extranjeros.inclusion.gob.es/ficheros/Modelos_solicitudes/
- Valid passport or identity document. If expired, a copy of it and a copy of the renewal application.
- Receipt accrediting payment of the fees for issuing the certificate.
- Certificate of census registration (when the stay ends, it is essential to cancel the registration) or a direct debit receipt.

MORE INFORMATION AND APPOINTMENT REQUEST AVAILABLE AT:

<https://sede.administracionespublicas.gob.es/icpplus/index.html>

Formalisation of residence in Spain: Citizens from outside the EU, including the United Kingdom, for stays of more than three months.

In the case of stays of less than three months, if you are covered by the visa that is required prior to your arrival in Oviedo, no formalities are necessary.

For stays of longer duration, you should apply for the allocation of the foreigner's identity number (NIE).

Required documentation:

- Official application form: Ex15, original and copy.

https://extranjeros.inclusion.gob.es/ficheros/Modelos_solicitudes/mod_solicitudes2/15-

- Valid passport with the entry stamp or control mark made at the border post.
- Visa, if applicable.
- Documents accrediting that you are undertaking studies or, where applicable, research at the University.
- Proof of payment of the fees for the issuing of the certificate.
- Certificate of census registration (at the end of the stay it is essential to cancel your registration) or a direct debit receipt.
- Medical Insurance

MORE INFORMATION AND APPOINTMENT REQUEST AVAILABLE AT:

<https://sede.administracionespublicas.gob.es/icpplus/index.html>

How to obtain the NIE (Foreigner's Identification Number)

Any lecturer or student not included in the previous sections, i.e. whose stay in Spain is of less than three months and who for other reasons needs to apply for the corresponding Foreigner's Identification Number (for example, in order to open a current account in a bank if required to do so).

Required documentation:

- Official application form: Ex 15, original and copy.
https://extranjeros.inclusion.gob.es/ficheros/Modelos_solicitudes/mod_solicitudes2/15-
- Valid passport with the entry stamp, stamp or control mark made at the border post.
- Documents accrediting that the interested party is not in Spain in an irregular situation (proof that he/she has not been here for a long time, e.g. date and stamp of entry into Spain).
- Documents justifying the reasons for the application.
- Certificate of census registration (when the stay ends, it is essential to cancel the registration) or a direct debit receipt.

MORE INFORMATION AND APPOINTMENT REQUEST AVAILABLE AT:

<https://sede.administracionespublicas.gob.es/icpplus/index.html>

Application for a Health Insurance Card

You shall go to the administrative unit of the health centre/consultancy that corresponds to your usual place of residence.

Required documentation (in general):

- Document accrediting identity: National Identity Card (DNI)/Foreigner's Identification Number (NIE)/Passport.
- Passport or identity card of the country of origin and certificate of registration in the Central Register of Foreigners, for nationals of countries of the European Union, the European Economic Area and Switzerland.
- Foreigner's identity card, for nationals of other countries.