



ERASMUS+

Proposal Template

**Administrative Forms (Part A)
Project Technical Description (Part B)**

Erasmus: Key action 1: Erasmus Charter for Higher Education
EACEA-03-2020 ECHE-LP-2020
Version 1.1
4 March 2020





ERASMUS+

PROPOSAL (PART B)

**Erasmus: Key action 1: Erasmus Charter for Higher Education
EACEA-03-2020 ECHE-LP-2020**

IMPORTANT NOTICE


Applications must be submitted via the Funding & Tenders Portal Submission Service before the call deadline.

Applicants must use this template for their applications (designed to highlight important aspects and facilitate the assessment against the evaluation criteria).

Character and page limits:

- page limit **20** pages
- supporting documents can be provided as an annex and do not count towards the page limit
- minimum font size — Arial 8 points
- page size: A4
- margins (top, bottom, left and right): at least 15 mm (not including headers & footers).

Please abide by the formatting rules. They are not a target! Keep your text as concise as possible. Do not use hyperlinks to show information that is an essential part of your proposal.

 If you attempt to upload an application that exceeds the specified limit, you will receive an automatic warning asking you to shorten and re-upload your application. After you have submitted it, any excess pages will be made invisible and thus disregarded by the evaluators.

HISTORY OF CHANGES		
VERSION	PUBLICATION DATE	CHANGE
1.0	11.02.2020	Initial version
1.1	04.03.2020	Changes in page 10, 1st box after the Erasmus Policy Declaration

COVER PAGE

Part B of the proposal must be filled out by the participants in WORD, assembled and uploaded as PDF in the Funding & Tenders Portal Submission System. The template to use is available there.

Note: *Please take due account of the objectives and Charter's principles to be awarded with the Charter under the call (see Call document). Pay particular attention to the award criteria; they explain how the proposal will be evaluated.*

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COMMITMENT TO THE ERASMUS CHARTER PRINCIPLES

Declaration

I, undersigned, declare that if my institution is awarded with an Erasmus Charter for Higher Education, my institution will undertake to:

- Respect in full the principles of non-discrimination, transparency and inclusion set out in the Programme.
- Ensure equal and equitable access and opportunities to current and prospective participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities.
- Ensure full automatic recognition of all credits (based on the European Credit Transfer and Accumulation System – ECTS) gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility.
- Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.
- Ensure the quality of the mobility activities and of the cooperation projects throughout the application and implementation phases.
- Implement the priorities of the Programme:
 - By undertaking the necessary steps to implement digital mobility management in line with the technical standards of the European Student Card Initiative.
 - By promoting environmentally friendly practices in all activities related to the Programme.
 - By encouraging the participation of individuals with fewer opportunities in the Programme.
 - By promoting civic engagement and encouraging students and staff to get involved as active citizens before, during and after their participation in a mobility or project.

WHEN PARTICIPATING IN MOBILITY ACTIVITIES

Before mobility

- Ensure that selection procedures for mobility activities are fair, transparent, coherent and documented.
- Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Publish and regularly update information on the grading system used and grade distribution tables for all study programmes. Ensure that students receive clear and transparent information on recognition and grade conversion procedures.
- Carry out mobility for the purpose of studying and teaching only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception, support and integration of mobile participants.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of linguistic proficiency and develop their intercultural competences.
- Ensure that student and staff mobility is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide active support to incoming mobile participants throughout the process of finding accommodation.
- Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.
- Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.
- Ensure that students are aware of their rights and obligations as defined in the Erasmus Student Charter.

During mobility

- Ensure equal academic treatment and the quality of services for incoming students.
- Promote measures that ensure the safety of outgoing and incoming mobile participants.
- Integrate incoming mobile participants into the wider student community and in the Institution's everyday life. Encourage them to act as ambassadors of the programme and share their mobility experience.
- Provide appropriate mentoring and support arrangements for mobile participants, including for those pursuing blended mobility.
- Provide appropriate language support to incoming mobile participants.

After mobility

- Provide incoming mobile students and their sending institutions with transcripts of records containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Ensure that all ECTS credits gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility are fully and automatically recognised as agreed in the learning agreement and confirmed by the transcript of records/traineeship certificate. They shall be transferred without delay into the student's records, shall be counted towards the student's degree without any additional work or assessment of the student and shall be traceable in the student's transcript of records and the Diploma Supplement.
- Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (the Diploma Supplement).
- Encourage and support mobile participants upon return to act as ambassadors of the programme, promote the benefits of mobility and actively engage in building alumni communities.

- Ensure that staff is given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement and in line with the institutional strategy.

WHEN PARTICIPATING IN EUROPEAN AND INTERNATIONAL COOPERATION PROJECTS

- Ensure that cooperation activities contribute towards the fulfilment of the institutional strategy.
- Promote the opportunities offered by the cooperation projects and provide relevant support to staff and students interested in participating in these activities throughout the application and implementation phase.
- Ensure that cooperation activities lead to sustainable outcomes and that their impact benefits all partners.
- Encourage peer-learning activities and exploit the results of the projects in a way that will maximise their impact on individuals, other participating institutions and the wider academic community.

FOR THE PURPOSES OF IMPLEMENTATION AND MONITORING

- Ensure that the long-term institutional strategy and its relevance to the objectives and priorities of the Programme are described in the Erasmus Policy Statement.
- Ensure that the principles of the Charter are well communicated and are applied by staff at all levels of the Institution.
- Make use of the “ECHE guidelines” and of the “ECHE self-assessment” to ensure the full implementation of the principles of this Charter.
- Regularly promote activities supported by the Programme, along with their results.
- Display this Charter and the related Erasmus Policy Statement prominently on the Institution's website and on all other relevant channels.

On behalf of the Institution, I acknowledge that the implementation of the Charter will be monitored by the Erasmus National Agencies and that a violation of the above principles and commitments may lead to its withdrawal by the European Commission.

On behalf of the institution, I commit to publishing the Erasmus Policy Statement on the institution website.

Legal representative of the institution

Signature of the legal representative

In the following sections of the application form, you will need to explain how your institution will fulfil the ECHE principles if the Charter is awarded. You are encouraged to consult the [ECHE Guidelines](#) for support in completing this application.

Please note that your Erasmus+ National Agency will monitor your Erasmus Policy Statement and your answers to the questions given in the application. The Erasmus+ National Agency reserves the right to request more information on your activities and propose supplementary measures, for the purposes of monitoring and implementing the Charter principles by your institution.

1. ERASMUS POLICY STATEMENT (EPS)

1.1 Erasmus activities included in your EPS

In this section, you need to tick the Erasmus activities covered by your Erasmus Policy Statement. Please select those activities that your HEI intends to implement during the entire duration of the Programme.

Erasmus Key Action 1 (KA1) - Learning mobility:

The mobility of higher education students and staff

Erasmus Key Action 2 (KA2) - Cooperation among organisations and institutions:

Partnerships for Cooperation and exchanges of practices

Partnerships for Excellence – European Universities

Partnerships for Excellence - Erasmus Mundus Joint Master Degrees

Partnerships for Innovation

Erasmus Key Action 3 (KA3):

Erasmus Key Action 3 (KA3) - Support to policy development and cooperation:

1.2 Erasmus Policy statement (EPS): your strategy

Your Erasmus Policy Statement should reflect how you intended to implement Erasmus after the award of the ECHE. Should you wish to add additional activities in the future, you will need to amend your Erasmus Policy Statement and inform your Erasmus National Agency.

What would you like to achieve by participating in the Erasmus Programme? How does your participation in the Erasmus Programme fit into your institutional internationalisation and modernisation strategy?

(Please reflect on the objectives of your participation. Please explain how you expect the participation in Erasmus to contribute towards modernising your institution, as well as on the goal of building a European Education Area¹ and explain the policy objectives you intend to pursue).

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Original Language: Español

La estrategia de internacionalización de la Universidad de Oviedo (UO) se ha desarrollado principalmente a partir de la distinción recibida como Campus de Excelencia Internacional en el año 2009, reconocimiento orientado a modernizar las universidades españolas mejorando su especialización e internacionalización, y contempla convenios de colaboración educativa con instituciones de todo el mundo, incluyendo tanto países pertenecientes a la UE como países socios, principalmente de las regiones de Iberoamérica y Asia. En la actualidad, la UO ha consolidado una fuerte red internacional de socios que ha permitido la firma de más de 1300 acuerdos de colaboración internacional con instituciones de educación superior de todo el mundo.

¹ For more information on the priorities of the European Education Area, such as recognition, digital skills, common values and inclusive education, please consult the following website: https://ec.europa.eu/education/education-in-the-eu/european-education-area_en

El programa Erasmus, en todas sus modalidades, constituye la principal herramienta de intercambio internacional de la institución, ofreciendo oportunidades de formación a un amplio porcentaje de estudiantes y personal docente y no docente, además de facilitar un permanente contacto para el intercambio de experiencias y la implementación de buenas prácticas; todo ello en el marco de un enriquecedor contexto multicultural y plurilingüístico, que contribuye a estrechar los lazos entre los diferentes países del entorno europeo. La UO posee una extensa experiencia de participación en el programa, y las movilidades en el marco del mismo constituyen para la institución y el entorno social en el que los estudiantes y personal de esta se enmarcan, una de las maneras más eficientes de promover la tolerancia y sentimiento de unidad europea.

Mediante la firma de esta Carta, la UO se compromete a modernizarse ulteriormente como institución y contribuir activamente a los objetivos de un Espacio Europeo de Educación establecido en la comunicación sobre "Fortalecimiento de la identidad europea a través de la educación y la cultura", publicada antes de la reunión de líderes de la UE en Gotemburgo el 17 noviembre de 2017.

La UO se compromete, asimismo, con la implementación de las prioridades del programa, abordando los cambios estructurales y organizativos necesarios para implementar la gestión digital de la movilidad (EWP) y la Tarjeta Europea del Estudiante; promoviendo la puesta en marcha de buenas prácticas amigables con el medio ambiente en todas las actividades del programa; apoyando la participación en el mismo de individuos de grupos desfavorecidos; así como la implicación social activa de los estudiantes y del personal que participan en el programa como ciudadanos comprometidos, antes, durante y después de la movilidad.

De acuerdo con los principios de esta Carta, la institución trabajará para lograr estos objetivos a través de su participación en las actividades previstas en las distintas acciones clave del programa Erasmus:

- Acción clave 1 (KA1). Movilidad de aprendizaje de los estudiantes y el personal de la UO.
- Acción clave 2 (KA2). Cooperación entre organizaciones e instituciones mediante asociaciones para la cooperación e intercambios de prácticas, consorcios europeos, másteres conjuntos Erasmus Mundus, o alianzas para la innovación.
- Acción clave 3 (KA3). Apoyo al desarrollo de políticas y cooperación.

La UE y resto de países europeos son objetivo prioritario, pero también países emergentes como China o India y Brasil en Latinoamérica, donde los lazos culturales lingüísticos e históricos con España facilitan la movilidad y la creación de programas conjuntos de estudio e investigación, así como EEUU, otra de las áreas estratégicas de la UO fuera de la UE, donde la UO dispone actualmente de 27 de los 243 convenios de colaboración establecidos fuera del Espacio Europeo de Educación Superior.

En el ámbito europeo, la UO aglutina actualmente más de 1100 acuerdos de colaboración activos, que permiten el intercambio anual de aproximadamente 1500 estudiantes. La estrategia de internacionalización de la UO en esta área geográfica en los próximos años tiene como objetivo fundamental avanzar en el desarrollo de alianzas de universidades como modelo de cooperación interuniversitaria con una mayor integración entre las instituciones socias, que permita afrontar los desafíos a los que se enfrenta el sistema de educación superior europeo y sus instituciones. Como parte de esta estrategia, la UO coordina la propuesta *IngEniUm* de Universidad Europea, que integra un total de 10 instituciones de educación superior de 10 países de la UE: University of Oviedo UNIOVI (ES), Karlsruhe University of Applied Sciences HsKA (DE), University of Chieti-Pescara G.d'Annunzio Ud'A (IT), Medical University Sofia MUS (BG), University of Thessaly UTH (GR), University of Skovde HS (SE), Gheorghe Asachi Technical University of Iasi TUIASI (RO), Lodz University of Technology TUL (PL), University of Rouen Normandy URN (FR), URN Cork Institute of Technology CIT (UK); asimismo, la UO es miembro fundador de la recientemente establecida Alianza entre Universidades Rusas y Españolas (AURE), integrada por 4 universidades rusas: Academy of National Economy and Public Administration (RANEPA), the Russian Academy of Foreign Trade (ARCE), the National University for Research and Technology (UNIT) in Moscow, and the National Research Tomsk State University y 4 españolas: Charles III University of Madrid, University of Oviedo, Rovira i Virgili University and the University of Valencia.

Como parte de dicha estrategia hacia modelos de mayor integración interuniversitaria, la UO continuará fomentando el establecimiento de convenios de doble titulación internacional (actualmente 23, con un incremento del 87% en los tres últimos años), las titulaciones conjuntas de grado o máster, y los doctorados en co-tutela.

La participación en las distintas acciones clave del programa Erasmus es imprescindible para la consecución de los objetivos de internacionalización previstos, a través de las movilidades de estudiantes y de personal, tanto a instituciones educativas y empresas, así como de la cooperación a distintos niveles en el seno de las alianzas.

Asimismo, son objetivos prioritarios en la estrategia de internacionalización de la UO la promoción de 1) estancias del personal docente y de administración de servicios de la UO en instituciones internacionales con fines docentes o formativos, por su importancia en la adquisición de nuevos modelos de trabajo y buenas prácticas, así como en la adquisición de autoconfianza y el incremento de la competencia lingüística; y 2) de estancias de prácticas de estudiantes en la empresa, claves para la futura inserción profesional y empleabilidad de los estudiantes, así como para la interrelación universidad-empresa. El programa Erasmus resulta fundamental en la consecución de estos objetivos, a través de las actividades previstas en la Acción Clave 1.

La selección de los participantes en los programas de intercambio se lleva a cabo en la UO mediante convocatorias públicas, con criterios de transparencia y de valoración de méritos y del potencial de los candidatos para obtener los máximos beneficios de la experiencia. La UO selecciona a los participantes sin consideración de sexo, raza, credo o posición social y las solicitudes de estudiantes con discapacidad se tratan exactamente igual que las del resto de sus compañeros, de acuerdo con el Artículo 21 de la Carta de los Derechos Fundamentales de la Unión Europea.

En la UO existe una oficina para personas con necesidades específicas (ONEO) (<http://www.uniovi.es/en/recursos/oneo>). La ONEO se concibe como un servicio de ayuda y apoyo a la Comunidad Universitaria para facilitar al alumnado con necesidades específicas el acceso, la inclusión y la participación en los diversos ámbitos académicos, culturales o deportivos, así como para orientar y apoyar al profesorado para la prevención de dificultades en el proceso de enseñanza-aprendizaje derivadas de necesidades específicas.

Se aplicarán criterios flexibles para garantizar y facilitar el acceso al programa, incluyendo la posibilidad de movilidades mixtas de estudios y de prácticas que combinen periodos de movilidad física y movilidad virtual, asegurándoles a los participantes de movilidades combinadas el mismo tratamiento, en cuanto a servicios, oportunidades y reconocimiento

de los créditos obtenidos, que a aquellos en movilidad solo física. Los principios recogidos en la presente ECHE afectan de igual modo a los participantes en cualquier tipo de movilidad, sea esta física o combinada.

De acuerdo con las Recomendaciones del Consejo sobre el Reconocimiento Mutuo Automático y tal como establece la Guía ECTS del programa, la UO ha establecido mecanismos transparentes que garantizan el pleno reconocimiento de los estudios realizados durante la movilidad, sea esta física o combinada. El tutor académico y el alumno han de establecer un acuerdo de estudios, que es posteriormente validado por el Coordinador Internacional de la unidad académica implicada. Este acuerdo garantiza la calidad de la movilidad y el pleno reconocimiento al estudiante, al final del periodo de movilidad, de los estudios realizados, los cuales figurarán en el ToR, de acuerdo con el Sistema Europeo de Transferencia y Acumulación de Créditos.

En las movilidades de prácticas, la selección de las organizaciones socias se hace en base al criterio de que puedan proporcionar una práctica profesional de suficiente calidad para asegurar que el aprendizaje requerido por el alumno se pueda alcanzar. Su supervisión es idéntica a la de los acuerdos académicos de estudios. En todos los casos, se ha de firmar un contrato de prácticas con detalles sobre las responsabilidades de cada parte, tareas a realizar y objetivos y competencias adquiridas previstas.

La UO posee una estructura organizativa eficiente para asegurar la calidad de las actividades relacionadas con la movilidad internacional y las actividades de cooperación, de acuerdo con los estándares definidos en la carta ECHE. Cada unidad académica participante tiene un Coordinador Internacional para apoyar tanto a los estudiantes como al personal propio de la UO en sus actividades de intercambio. Esta estructura está supervisada por el Vicerrectorado con competencias en Internacionalización, que, en permanente contacto con los participantes y las instituciones socias, tiene entre sus misiones garantizar que los participantes, tanto estudiantes como personal, reciban la información necesaria, tanto académica como de otros aspectos prácticos de la movilidad internacional, llevar a cabo el seguimiento de las actividades realizadas y garantizar el pleno reconocimiento de las mismas a los participantes.

Los socios de la UO se seleccionan sobre la base de que la colaboración pueda permitir resultados sostenibles y equilibrados para ambas partes. Se considera prioritaria la complementariedad de los socios con la UO y su capacidad para generar programas conjuntos de estudio e investigación.

Los estudiantes en movilidad internacional de reconocimiento de créditos están exentos del pago de tasas de matrícula. Una vez nominados por su institución de origen, los estudiantes reciben información completa y detallada acerca de la oferta académica en la UO (cursos, ECTS, idioma de impartición, acceso al campus virtual), e informaciones complementarias de interés relacionadas con su llegada a la UO, búsqueda de alojamiento, cursos de español y de otros idiomas, obtención de la tarjeta de estudiante, actividades deportivas, tarjetas de transporte, asociaciones de estudiantes (AEGEE, ESN...). Toda esta información se encuentra disponible asimismo en la página web de la UO (<http://www.uniovi.es/internacional/extranjeros>).

La UO organiza cada semestre jornadas de bienvenida para los estudiantes en movilidad internacional, quienes, una vez que se han incorporado a la UO, tienen los mismos derechos y acceso a los mismos recursos que el resto de los estudiantes de la UO.

La Casa de las Lenguas (<http://lacasadelaslenguas.uniovi.es/>) de la UO oferta en los distintos campus de la institución cursos gratuitos de lengua española, tanto de iniciación como de perfeccionamiento. Existen asimismo dos programas específicos (ADuo y Tándem) que tienen como objetivo proporcionar a cada alumno internacional entrante el apoyo de un estudiante local para facilitar su integración al entorno de la UO.

Language: English

The internationalization strategy of the University of Oviedo (UO) has been developed mainly from the distinction received as Campus of International Excellence in 2009, a recognition aimed at modernizing Spanish universities by improving their specialization and internationalization. It includes agreements for educational collaboration with institutions around the world, both from EU countries and from partner countries, mainly from Latin-American and Asian regions. Today, the UO has consolidated a strong international network of partners that has enabled the signing of more than 1300 international collaboration agreements with higher education institutions around the world.

The Erasmus programme, in all its forms, is the institution's main international exchange tool, offering training opportunities to a large percentage of students and teaching and non-teaching staff, as well as providing permanent contact for the exchange of experiences and the implementation of good practices; all this within the framework of an enriching multicultural and multilingual context, which contributes to strengthening the ties between the different countries in the European area. The UO has extensive experience of participation in the programme, and the mobility within the programme constitutes, for the institution and the social milieu in which the students and staff of the institution are framed, one of the most efficient ways of promoting tolerance and a feeling of European unity.

By signing this Charter, the UO commits itself to further modernizing itself as an institution and to actively contributing to the objectives of a European Education Area established in the paper on "Strengthening European Identity through Education and Culture" published ahead of the EU leaders' meeting in Gothenburg on 17 November 2017.

The UO is also committed to implementing program priorities, addressing the structural and organizational changes needed to implement Digital Mobility Management (EWP) and the Student European Card; promoting the implementation of good environmental-friendly practices in all program activities; supporting the participation of individuals from disadvantaged groups in the program; as well as the active social involvement of students and staff participating in the program as engaged citizens, before, during and after the mobility.

In accordance with the principles of this Charter, the Institution will work to achieve these objectives by participating in the activities envisaged in the various key actions of the Erasmus programme:

- Key Action 1 (KA1). The Learning Mobility of the students and staff of the UO.
- Key Action 2 (KA2). Cooperation among organisations and institutions through Partnerships for Cooperation and Internship Exchanges, Partnerships for Excellence (European Universities consortia and Erasmus Mundus Joint Masters Degrees) and Partnerships for Innovation.
- Key Action 3 (KA3). Support to policy development and cooperation.

The EU and other European countries are a priority target, but also emerging countries such as China or India and Brazil in Latin America, where linguistic, historical and cultural ties with Spain facilitate the mobility and the creation of joint study and research programmes, as well as the US, another strategic area of the UO outside the EU, where the

UO currently has 27 out of the 243 collaboration agreements signed with institutions outside the European Higher Education Area.

In the European area, the UO currently manages more than 1100 active collaboration agreements, allowing the annual exchange of approximately 1500 students. The strategy of internationalization of the UO in this geographical area in the coming years has, as its fundamental objective, to increase the number of partnerships among universities as a model of inter-university cooperation with a greater integration among partner institutions, which enable us to meet the challenges faced by the European Higher Education system and its institutions.

As part of this strategy, the UO coordinates the European University *IngEniUm* proposal, which comprises a total of 10 higher education institutions from 10 EU countries: University of Oviedo UO (ES), Karlsruhe University of Applied Sciences HsKA (DE), University of Chieti-Pescara G.d'Annunzio Ud'A (IT), Medical University Sofia MUS (BG), University of Thessaly UTH (GR), University of Skovde HS (SE), Gheorghe Asachi Technical University of Iași TUIASI (RO), Lodz University of Technology TUL (PL), University of Rouen Normandy URN (FR), URN Cork Institute of Technology CIT (UK); and the UO is also a founding member of the recently established Alliance between Russian and Spanish Universities (AURE), which consists of 4 Russian (Academy of National Economy and Public Administration (RANPEA), the Russian Academy of Foreign Trade (ARCE), the National University for Research and Technology (UNIT) in Moscow, and the National Research Tomsk State University) and 4 Spanish universities (Charles III University of Madrid, University of Oviedo, Rovira i Virgili University and the University of Valencia)

Also, consistent with this strategy towards models of greater interuniversity integration, the UO will continue to promote the establishment of international double degree agreements (currently 23, with an increase of 87% in the last three years), joint undergraduate or Master's degrees, and co-tutored PhDs.

Taking part in the various key actions of the Erasmus programme is essential to achieve the planned internationalisation objectives, through the mobility of students and staff to educational institutions and businesses, and cooperation at different levels within the partnerships.

Also, priority objectives in the internationalization strategy of the UO are the promotion of 1) stays of both the teaching and administrative staff of the UO in international institutions for educational or training purposes, due to their importance in the acquisition of new working models and of good practices, as well as in the acquisition of self-confidence and the increase of linguistic competence; and 2) of student internships companies, key to future professional insertion and student employability, as well as to university-company interrelation. The Erasmus program is essential in achieving these objectives, through the activities provided for in Key Action 1.

The selection of participants in the exchange programs is carried out in the UO through public calls, under criteria of transparency and assessment of merits and of the candidates' potential to benefit from the experience. The UO selects participants without regard to sex, race, religion or social background. Applications from students with disabilities are treated exactly the same as those of other candidates, according to Article 21 of the Charter of Fundamental Rights of the European Union.

An Office for People with Specific Needs (<http://www.uniovi.es/en/recursos/oneo>) is available at the UO. The ONEO is conceived as a service of assistance and support to the University Community, to facilitate students with specific needs access, inclusion and participation in the various academic, cultural or sporting fields, as well as to guide and support teachers for the prevention of difficulties in the teaching-learning process derived from specific needs.

Flexible criteria will be applied to ensure and facilitate access to the programme, including the possibility of blended mobility of studies and internships that combine periods of physical mobility and virtual mobility, assuring participants of blended mobility the same treatment in terms of services, opportunities and recognition of the credits obtained, as for those in physical-only mobility. The principles set out in the present Erasmus Charter of Higher Education affect equally the participants in any type of mobility, whether physical or blended.

In accordance with the Council Recommendations on Automatic Mutual Recognition and as established by the ECTS Program Guide, the UO has established transparent mechanisms to ensure full recognition of the studies carried out during the mobility, whether physical or blended. The academic tutor and the student must establish a study agreement, which is subsequently validated by the International Coordinator of the academic unit involved. This agreement guarantees the quality of the mobility and full recognition, at the end of the mobility period, of the studies carried out by students, which will be included in the ToR, in accordance with the European Credit Transfer and Accumulation System.

In internship mobility, the selection of partner organizations is based on the criterion that they can provide a professional internship of sufficient quality to ensure that the learning required by the student can be achieved. Its supervision is identical to that of academic study agreements. In all cases, an internship contract must be signed with details of the responsibilities of each party, tasks to be carried out and the objectives and expected competences acquired during the mobility.

The UO has an efficient organizational structure to ensure the quality of both academic mobility and cooperation activities, according to the standards defined in the ECHE: Every participating academic unit has an International Coordinator to support UO students and staff with their exchange activities. This scheme is overseen by the Vice-Rectorate in charge of Internationalization, which, in permanent contact with students and partner institutions, has, among its duties, to ensure that participants, both students and staff, receive the necessary information (both academic information and that concerning other practical aspects of international mobility), to monitor the activities carried out and to ensure their full recognition to participants.

UO partners are selected on the basis that cooperation will lead to sustainable and balanced outcomes for both parties. Their complementary characteristics with the UO and their capability to produce joint studying and research initiatives are considered priority.

Students in international credit recognition mobility are exempt from tuition fees. Once nominated by their home institution, students receive complete and detailed information about the academic offer in the UO (courses, ECTS, language of teaching, access to the virtual campus) and interesting complementary information related to their arrival at the UO: searching for accommodation, courses in Spanish and other languages, obtaining the student card, sports activities, transport cards, student associations (AEGEE, ESN..). All this information is also available on the UO website (<http://www.uniovi.es/internacional/extranjeros>).

Every semester, the UO organizes Welcome days for students in international mobility, who (once they have joined the UO) have the same rights and access to the same resources as the rest of the UO students.

La Casa de las Lenguas (<http://lacasadelaslenguas.uniovi.es/>) offers free Spanish language courses, both for beginners and for improvement, on the different campuses of the institution. There are also two specific programs (ADuo and Tandem) that aim to provide each incoming international student with the support of a local student to facilitate their integration into the UO context.

Please reflect on the Erasmus actions you would like to take part in and explain how they will be implemented in practice at your institution. Please explain how your institution's participation in these actions will contribute to achieving the objectives of your institutional strategy.

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Original Language: Español

En el presente ciclo del programa Erasmus, la UO desea seguir participando en las siguientes acciones del programa Erasmus:

- Acción clave 1 (KA1). Movilidad de aprendizaje de los estudiantes y el personal.
- Acción clave 2 (KA2). Cooperación entre organizaciones e instituciones mediante asociaciones para la cooperación e intercambios de prácticas, consorcios europeos, másteres conjuntos Erasmus Mundus, o alianzas para la innovación.
- Acción clave 3 (KA3). Apoyo al desarrollo de políticas y cooperación: redes y medidas de apoyo.

La gestión de las actividades se coordinará desde el Servicio de Internacionalización del Vicerrectorado de Extensión Universitaria y Proyección Internacional

La UO posee una plataforma institucional de desarrollo interno que permite a los profesores responsables y coordinadores internacionales de cada centro el acceso a la información de los acuerdos bilaterales para la gestión de los mismos (modificación, renovación), así como a las escalas ECTS de percentiles para la equivalencia transparente y automática de calificaciones, facilitando la gestión de las movilidades. La UO usa la plataforma EGRACONS y está abordando los cambios necesarios en su plataforma informática interna de servicios académicos para permitir su conexión a corto plazo a la red EWP para la gestión digital de las movilidades. Durante esta fase de adaptación del sistema informático interno, la UO usará las herramientas disponibles en EWP Dashboard.

El establecimiento de los convenios bilaterales está basado en el conocimiento y confianza mutua entre las instituciones implicadas, así como en la reciprocidad de intercambios, con especial atención al balance geográfico y de áreas de conocimiento y evitando la firma de convenios cuando no se den las condiciones necesarias para su actividad. Con el objetivo de avanzar en la integración interinstitucional y la colaboración académica, se fomentará, cuando la coherencia académica lo permita, el establecimiento de convenios de doble titulación de grado o máster, y de realización de doctorados internacionales.

La UO ofrece a los participantes apoyo durante las distintas fases, tanto en las acciones de movilidad como en los proyectos de cooperación, a fin de asegurar los estándares de calidad definidos en la ECHE para estas actividades.

En el caso de las movilidades, tanto de estudiantes como de personal, la UO ofrece apoyo institucional antes, durante y después de la realización de la misma, definiendo procedimientos de selección transparentes que garanticen el acceso inclusivo de todos los posibles participantes, y en especial de aquellos procedentes de entornos menos favorecidos, informando exhaustivamente de los convenios existentes y los requisitos de las instituciones socias, gestionando el abono de la ayuda económica en los plazos establecidos, realizando los correspondientes contratos de movilidad y asegurando el reconocimiento de las actividades realizadas.

En el caso del personal, se facilita la movilidad con criterios flexibles y se valora la movilidad internacional en la promoción profesional del personal en la institución.

En las movilidades de estudiantes, de estudios o de prácticas, se presta especial atención a la elaboración de los contratos de estudios o de movilidad bajo la supervisión de los profesores responsables correspondientes, garantizándose a los estudiantes el pleno reconocimiento de las actividades realizadas a través del correspondiente ToR o Suplemento Europeo al Título.

En el caso de las movilidades de estudios, los estudiantes son seleccionados durante el curso anterior y reciben con antelación suficiente (al menos 6 meses) toda la información necesaria para preparar y realizar con éxito su movilidad de estudios o prácticas. Esta preparación se lleva a cabo mediante la tutorización individual de los estudiantes por los responsables de movilidad de la UO tanto en el Servicio de Internacionalización como en los centros.

Con el fin de facilitar las movilidades de prácticas, la UO recoge en su página web <https://intranet.uniovi.es/internacional/cartera> un listado de posibles empresas internacionales y el enlace a la plataforma desarrollada por ESN (<http://erasmusintern.org>) y al portal desarrollado por la red EURES (<https://ec.europa.eu/eures/droppin/en>).

Un 32% de los egresados de la UO realiza una experiencia internacional de algún tipo durante sus estudios. Con el objetivo de aumentar dicho porcentaje y facilitar la inclusividad del Programa, la UO promoverá la realización de movilidades híbridas mixtas, combinación de una estancia física más corta y un periodo de movilidad virtual. Igualmente, pondrá a disposición de los estudiantes de las instituciones socias una oferta de asignaturas que podrán ser seguidas telemáticamente por los estudiantes de universidades socias en la realización de movilidades mixtas.

En la página web institucional de la UO se encuentra publicada la información actualizada de la oferta académica completa de la UO disponible para los estudiantes entrantes <http://www.uniovi.es/internacional/extranjeros/estudiar>, así como la oferta de asignaturas impartidas en lengua inglesa <https://sies.uniovi.es/ofe-pod-jsf/web/ingles/index.faces>. Los estudiantes entrantes reciben, tras su nominación, toda la información académica necesaria para su registro online en la UO, y apoyo en la búsqueda de alojamiento (<http://www.uniovi.es/vida/alojamiento>), cursos de español (<https://lacasadelaslenguas.uniovi.es/>), asistencia sanitaria (<http://www.uniovi.es/asistencia-sanitaria>) y obtención, en su caso, de visados, etc.

Con respecto a los proyectos de cooperación, la UO cuenta con el Clúster de Artes y Humanidades y Ciencias Sociales y Jurídicas (<http://www.uniovi.es/investigacion/apoyo/clusters/clusterhumanidades>), plataforma de dinamización que tiene como objetivo fomentar la actividad investigadora en el ámbito de programas europeos (Erasmus Plus, Creative

Europe, Europe for Citizens, Asylum, Migration and Integration Fund, Justice Programme, Rights, Equality and Citizenship Programme, Employment and Social Innovation Programme, ERA-NET y JPI, Redes COST, H2020.

Desde esta plataforma se lleva a cabo la promoción, entre el personal de la institución, de las oportunidades que ofrecen los distintos proyectos de cooperación, y se proporciona a los participantes el apoyo necesario en las fases de solicitud e implementación de los mismos. También se toman las medidas necesarias para asegurar la correcta difusión de los resultados obtenidos y garantizar la sostenibilidad en el tiempo de los beneficios derivados del proyecto a todos los participantes.

La participación en las actividades de las acciones clave del programa es fundamental para los objetivos de la estrategia institucional de la UO mediante la movilidad de alta calidad del personal y los estudiantes y la cooperación con las IES y otros socios estratégicos, tales como empresas regionales, autoridades, etc. La movilidad, tanto física como virtual, de estudiantes y de personal docente y de administración y servicios, será un factor fundamental asimismo para el desarrollo de la Alianza de Universidad Europea *IngEniUm*, y otras alianzas como la de Universidades de Rusia y de España (AURE). Por lo tanto, la UO continuará haciendo de la movilidad y la cooperación elementos centrales de su política institucional de cooperación con instituciones socias en otros países y, en particular, para el desarrollo de currículums docentes integrados y transnacionales (cursos / módulos / currículos conjuntos, títulos dobles / múltiples / conjuntos); reconocerá la importancia y proporcionará visibilidad a los resultados logrados por los miembros de su personal comprometidos en la movilidad individual o en proyectos de cooperación con socios estratégicos; y tendrá en cuenta los resultados de la evaluación interna de las actividades de movilidad y cooperación europeas e internacionales, mejorando así su internacionalización.

Language: English

The UO would like to take part in the following Erasmus Actions:

- Key Action 1 (KA1) "Learning Mobility": The mobility of higher education students and staff.
- Key Action 2 (KA2) "Cooperation among organisations and institutions": Partnerships for Cooperation and exchanges of practices; Partnerships for Excellence – European Universities; Partnerships for Excellence – Erasmus Mundus Joint Masters Degrees; Partnerships for Innovation.
- Key Action 3 (KA3) "Support to policy development and cooperation": networks and policy support measures.

The management of the activities will be coordinated from the Internationalization Service of the Vice-Rectorate for University Extension and International Development of the UO.

The UO has an institutional platform for internal development that allows the responsible teachers and international coordinators of each faculty or school to access the information of bilateral agreements for their management (modification, renewal), as well as the ECTS scales of percentiles for a transparent and automatic equivalence of grades, facilitating the management of the mobilities. The UO uses the EGRACONS platform and is addressing the necessary changes to its internal academic services IT platform to enable its short-term connection to the EWP network for digital mobility management. During this phase of adapting the internal IT system the UO will use the tools available in EWP Dashboard.

The establishment of bilateral agreements is based on knowledge and mutual trust between the institutions involved, and the reciprocity of exchanges, with particular attention to the geographical balance and areas of knowledge and avoiding the signing of agreements when the necessary conditions for their activity are not met. In order to advance inter-agency integration and academic collaboration, when allowed by academic coherence, the establishment of joint degree or joint master's degree agreements, and the completion of international PhD degrees will be encouraged.

The UO offers participants support during the various phases of both mobility actions and cooperation projects, in order to ensure the quality standards defined in the ECHE for these activities.

In the case of both student and staff mobilities, the UO offers institutional support before, during and after their completion, defining transparent selection procedures that ensure inclusive access for all potential participants, and especially for those from less-favoured environments, with comprehensive reporting on existing agreements and the requirements of partner institutions, managing the payment of financial aid within the prescribed time limits, signing the corresponding mobility contracts and ensuring the recognition of the activities carried out.

In the case of staff, mobility is facilitated with flexible criteria and international mobility is considered as an added value for the professional promotion of staff in the institution.

As regards student mobility, either for studies or internships, special attention is paid to the elaboration of the contracts of studies or mobility under the supervision of the corresponding agreement coordinators, guaranteeing students full recognition of the activities carried out through the corresponding ToR or European Supplement to the Title.

Concerning student mobility for studies, students are selected during the previous academic year and receive, well in advance (at least 6 months in advance) all the necessary information to prepare and successfully carry out their mobility for studies or their internships. This preparation is carried out through the individual tutoring of students by the UO mobility coordinators, both in the Internationalization Service and in the faculties and schools.

In order to facilitate internship mobilities, the UO offers a list of potential international companies on its website: <https://intranet.uniovi.es/internacional/cartera>, and the link to the platform developed by ESN (<http://erasmusintern.org>) and the web portal developed by the EURES network (<https://ec.europa.eu/eures/droppin/en>).

32% of UO graduates have an international experience of some kind during their studies. In order to increase this percentage and facilitate the inclusiveness of the Programme, the UO will promote the completion of hybrid blended mobilities, a combination of a shorter physical stay and a period of virtual mobility. Likewise, it will make available to the students of the partner institutions an offer of subjects to be studied online by the students of partner universities in their completion of blended mobilities.

The UO's institutional website hosts both the updated information on the full UO academic offer available to incoming students: <http://www.uniovi.es/internacional/extranjeros/estudiar>, and the catalogue of subjects taught in English language <https://sies.uniovi.es/ofe-pod-jsf/web/ingles/index.faces>. Incoming students receive, after their nomination, all the academic information necessary for their online registration in the UO, and support in the search for accommodation (<http://www.uniovi.es/vida/alojamiento>), Spanish language courses

(<https://lacasadelaslenguas.uniovi.es/>), health assistance (<http://www.uniovi.es/asistencia-sanitaria>), how to get a visa, if necessary, etc.

With regard to cooperation projects, the UO has the Cluster of Arts and Humanities and Social and Legal Sciences (<http://www.uniovi.es/investigacion/apoyo/clusters/clusterhumanidades>), a dynamization platform that aims to promote research activity in the field of European programmes (Erasmus Plus, Creative Europe, Europe for Citizens, Asylum, Migration and Integration Fund, Justice Programme, Rights, Equality and Citizenship Programme, Employment and Social Innovation Programme, ERA-NET and JPI, Networks COST, H2020).

From this platform, the UO promotes, among the staff of the institution, the opportunities offered by the different cooperation projects, and provides participants with the necessary support throughout the phases of application and implementation of those projects. The UO also takes the necessary measures to ensure the correct dissemination of the results obtained and to ensure the sustainability, over time, of the benefits derived from the project to all participants.

Participation in activities under the programme's key actions is essential to achieve the objectives of the UO institutional strategy by carrying out high quality mobility of staff and students and cooperation with HEIs and other strategic partners such as companies, regional authorities, etc. Both physical and online mobility of students and teaching and administration and services staff, will also be a fundamental factor for the development of the Alliance of European Universities *IngEniUm*, and other alliances such as the Alliance of Russian and Spanish Universities (AURE). Therefore, the UO will continue to make mobility and cooperation one of the central elements of its institutional policy of cooperation with partner institutions in other countries, and in particular towards the development of integrated, transnational teaching activities (joint courses / modules / curricula, double / multiple / joint degrees); it will recognise the importance of, and provide visibility to, the results achieved by their staff members engaged in individual mobility or in cooperation projects with strategic partners; and it will take into account the results of internal monitoring of European and international mobility and cooperation activities to date, thus further improving its international performance.

What is the envisaged impact of your participation in the Erasmus+ Programme on your institution?

Please reflect on targets, as well as qualitative and quantitative indicators in monitoring this impact (such as mobility targets for student/staff mobility, quality of the implementation, support for participants on mobility, increased involvement in cooperation projects (under the KA2 action), sustainability/long-term impact of projects etc.) You are encouraged to offer an indicative timeline for achieving the targets related to the Erasmus+ actions.

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Original Language: Español

Impacto sobre la institución:

La internacionalización es objetivo estratégico prioritario de la UO y la participación en el programa Erasmus es clave y tiene un enorme impacto en el logro de dicho objetivo. La realización de movilidades de personal, tanto para estancias docentes como de formación, es crucial para el establecimiento de contactos y convenios de colaboración interinstitucionales, los cuales posibilitan al desarrollo de proyectos de investigación conjuntos y la realización de tesis doctorales en co-tutela o tesis doctorales con mención internacional (Doctorado Europeo). Las movilidades internacionales permiten el intercambio de buenas prácticas y tienen un impacto significativo en la mejora de la gestión y en la innovación pedagógica. Además, las movilidades tienen el beneficio adicional de fomentar la adquisición de un mayor conocimiento y mayor confianza en el programa Erasmus+ en general, así como la Internacionalización en Casa. En el caso de las movilidades de estudiantes, además del enorme impacto sobre los beneficiarios, la movilidad impacta también muy significativamente sobre la internacionalización, el grado de tolerancia y de conciencia europea de su entorno familiar y social. El aumento en las capacidades lingüísticas se refleja ya en una mayor demanda a nivel local de asignaturas impartidas en inglés en las titulaciones de la Universidad de Oviedo, donde se ofertan la actualidad más de 300 asignaturas impartidas en inglés en 19 grados bilingües y 14 programas de máster internacionales. Algunos de ellos permiten la obtención de una doble titulación, y 6 programas de máster son Erasmus Mundus.

Las movilidades y proyectos de cooperación con países socios son un instrumento imprescindible en la cooperación sostenible con instituciones de otras zonas geográficas de gran interés para la UO, tales como Asia, América del Norte y América Latina.

La participación en el programa es crucial para el desarrollo de entornos de mayor integración educativa y modelos más centrados en el estudiante, en el marco consorcios de universidades como la Alianza de 10 universidades europeas *IngEniUm*, coordinada por la UO, o la alianza de universidades de Rusia y España (AURE).

Impacto sobre los participantes:

Estudiantes: Uno de los principales objetivos en la movilidad de los estudiantes es, sin duda, la oportunidad de vivir en otro país y el conocimiento de otras sociedades y culturas, mejorar el dominio de otros idiomas y desarrollar habilidades transversales fundamentales para su desarrollo personal y profesional, tales como la capacidad de solucionar problemas de forma autónoma, organizar sus tareas de forma independiente, afrontar nuevos retos en un futuro, desarrollar ideas y ponerlas en práctica, o la expresión creativa y la capacidad analítica. Estos aspectos tendrán sin duda un impacto muy positivo en su posterior desarrollo profesional y, por tanto, redundarán en una mayor calidad de los futuros profesionales europeos. Además, en las encuestas realizadas los participantes reconocen la contribución de la movilidad en competencias tales como la capacidad de valorar culturas diferentes, trabajar en equipo, cooperar mejor con personas de orígenes y culturas diferentes, desarrollar su conciencia social y ciudadana, mostrar tolerancia ante valores y comportamientos ajenos, más interés en temas europeos o en saber qué ocurre cotidianamente en el mundo.

Personal: las movilidades tienen un impacto en la internacionalización del currículum, en la mejora de habilidades organizativas y de gestión/liderazgo, así como en el establecimiento de redes de cooperación con representantes de la sociedad civil o del mercado de trabajo,

Impacto social:

El programa Erasmus+ representa actualmente la pieza clave fundamental en la internacionalización, no solo de la UO, sino de toda la sociedad asturiana. Nuestra región, históricamente aislada y no bien comunicada con otras culturas

y áreas geográficas, es además una sociedad en la que el arraigo con el núcleo familiar y local es muy importante. La movilidad posibilita la mejora en las competencias de los estudiantes, tanto técnicas y profesionales como personales: apertura de mente, mayor independencia, lo que repercute socialmente sobre la región cuando se incorporan al ámbito laboral tras la finalización de sus estudios. Por otro lado, la presencia de un número importante de estudiantes internacionales en nuestras aulas aumenta la diversidad cultural y lingüística de la institución, aspecto que revierte positivamente en toda la comunidad universitaria y que se extiende a sus familias y entorno social, a la vez que supone un elemento dinamizador del resto de la sociedad asturiana y de la economía de la región.

El impacto del Programa Erasmus+ alcanza a otras instituciones públicas de la región, donde los estudiantes entrantes internacionales suponen un colectivo con un impacto muy significativo en la internacionalización local. A través de actividades extraacadémicas, tales como el apoyo lingüístico en centros de educación primaria y secundaria, o actividades más lúdicas, se integran en los distintos sectores sociales contribuyendo a fomentar y desarrollar valores de internacionalización, multiculturalidad, tolerancia, etc.

Indicadores de calidad:

- Porcentaje de estudiantes egresados de la UO con una experiencia internacional y duración media de la estancia de movilidad
- Porcentaje de estudiantes de la UO con competencia en una segunda y en una tercera lengua
- Número de movilizaciones de personal/año académico
- Número de convenios bilaterales activos
- Número de estudiantes internacionales entrantes/año académico y país de procedencia
- Número de convenios de doble titulación

Language: English

Impact on the institution:

Internationalisation is the priority strategic objective of the UO and participation in the Erasmus programme is essential and has a huge impact on achieving this objective. The completion of staff mobility, both for teaching and training stays, is crucial for the establishment of interinstitutional contacts and collaboration agreements, which enable the development of joint research projects and the writing of doctoral theses in co-guardianship or doctoral theses with international mention (European Doctorate).

International mobility enables the exchange of good practices and has a significant impact on improved management and pedagogical innovation. In addition, mobility has the added benefit of fostering greater knowledge and confidence in the Erasmus programme in general, as well as in the Internationalisation at Home.

In the case of student mobility, in addition to the enormous impact on beneficiaries, mobility also has a significant impact on the internationalization, tolerance, and European awareness of their family and social environment. The increase in language skills is already reflected in a higher local demand for subjects taught in English in the degrees of the UO, where more than 300 subjects taught in English in 19 bilingual degrees and 14 international master's programs are currently offered. Some of them allow students to get a double degree, and 6 master's programs are Erasmus Mundus.

Mobilities and cooperation projects with partner countries are an essential instrument in sustainable cooperation with institutions in other geographical areas of great interest to the UO such as Asia, North America and Latin America.

Participation in the program is crucial for the development of environments of more educational integration and more student-centered models, within the framework of consortiums of universities such as the Alliance of 10 European universities *IngEniUm*, coordinated by the UO, or the Alliance of Russian-Spanish Universities (AURE).

Impact on participants:

Students:

One of the main targets for student mobility is, undoubtedly, the opportunity to live abroad and meet new people and new cultures, improve foreign language proficiency and develop transversal skills fundamental to their personal and professional development, such as the ability to solve issues autonomously, to organize their tasks independently, to face new challenges in the future, to develop ideas and put them into practice, as well as to acquire creative expression or analytical capacity. These aspects will undoubtedly have a very positive impact on their subsequent professional development, and will therefore result in a higher quality of future European professionals. In addition, in the surveys conducted participants recognize the contribution of mobility in competences such as the ability to value different cultures, working as a team, cooperating better with people of different backgrounds and acquiring and developing cultures, social and citizen awareness, as well as tolerance before others' values and behaviors, more interest in European issues or in learning what happens daily in the world.

Staff: mobilities have an impact on the internationalization of the curriculum, improvement of organizational and management/leadership skills, participation in networks and research projects of the various European programmes, and on the establishment of networks of cooperation with representatives of civil society or the labour market.

Social Impact:

The Erasmus+ Programme is currently the key element in the internationalization not only of the UO, but of the entire Asturian society. Our region, historically isolated and not well connected to other cultures and geographical areas, is also a society in which the link to one's family and to one's birthplace is very important. Mobility enables the improvement of students' competences, both technical and professional, as well as personal: openness of mind, greater independence, which has a social impact on the region when they enter the field of work after the completion of their studies. On the other hand, the presence of a significant number of international students in our classrooms increases the cultural and linguistic diversity of the institution, an aspect that positively reverts to the entire university community, which extends to their families and social environment, while being a dynamic element of the rest of Asturian society and the economy of the region.

The impact of the Erasmus+ Programme reaches other public institutions in the region, where international incoming students represent a collective with a very significant impact on local internationalization. Through extra-academic activities such as linguistic support in primary and secondary schools, or more recreational activities, they are integrated into the different social sectors contributing to values of internationalization, multiculturalism, tolerance, etc.

Quality indicators:

- Percentage of students graduating from the UO with an international experience and average duration of the

mobility stay.

- Percentage of students of the UO with competence in a second and in a third language.
- Number of staff mobility per academic year.
- Number of active bilateral agreements.
- Number of incoming international students per academic year and country of origin.
- Number of joint-degree agreements.
- Number of KA2 projects with participation of the UO.

2. IMPLEMENTATION OF THE FUNDAMENTAL PRINCIPLES**2.1 Implementation of the new principles**

Please explain the measures taken in your institution to respect the principles of non-discrimination, transparency and inclusion of students and staff. Describe how your institution ensures full and equitable access to participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities.

The UO has measures to ensure that any individual or group will be treated equally and equitably, in accordance with Article 21 of the Charter of Fundamental Rights of the European Union. There is no discrimination "based on sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation".

All students and staff taking part in the mobility programs are selected on the basis of merit and potential to benefit from the experience. The UO selects students and staff without regard to sex, race, religion or social background. Applications are done online, although participants have also the option of doing them on site in case of encountering technical problems. Student applications are assessed in terms of their academic merits and language proficiency, while in the case of the staff applications, assessment takes into consideration also the international experience of the participants as well as the innovation component of the activities to be carried out during the mobility. These criteria are clearly stated in the calls published by the UO to ensure transparency and equity. Applications from students with disabilities are equally treated as those of other candidates. An Office for People with Specific Needs (<http://www.uniovi.es/en/recursos/oneo>) is available at the UO.

It is a priority for UO to ensure that fair and equitable opportunities are provided to all potential participants, including those from groups with fewer opportunities for participation and usually under-represented in mobility programmes. These include individuals with special needs, from lower socio-economic backgrounds, students with family responsibilities, part-time jobs etc. Special support is provided to both inbound and outbound mobility participants from these groups, either by offering top-up grants according to national / institutional requirements, or by appointing an inclusion officer in the UO, appointing special counsellors, developing learning and teaching techniques within an environment adapted to students with special needs, providing for extra time during exams/coursework, if necessary, etc.

Blended mobility will be implemented to facilitate mobility in those cases in which a long-term stay abroad is not possible. Blended mobility has already been tested in the UO during the second term of the academic year 2019-20, when, due to the unprecedented situation provoked by the COVID-19 and the State of Alarm decreed in the country, students had to complete their semester online during the pandemic.

For all the UO international mobilities under Erasmus agreements, the learning outcomes acquired in the framework of the virtual component will count towards the overall learning outcomes obtained for the entire blended mobility period. The credits obtained will therefore reflect the volume of learning based on the defined learning outcomes and the associated workload. During the period of virtual mobility within a blended mobility, participants are offered the same treatment, services and opportunities as home students and staff, as well as participants who are on long-term physical mobility, since the ECHE principles apply equally to blended mobility participants as to any other type of mobility.

Please explain what measures your institution will put in place to implement the European Student Card Initiative, and promote the use of the programme's Erasmus+ mobile App to students. Please refer to the timeline indicated on the European Student Card Initiative website².

The UO uses its own in-house built mobility management software. The institutional IT team of the UO has already begun to make the necessary changes to this internal academic services IT platform to enable its short-term connection to the EWP network for digital mobility management. An EWP collaboration agreement determining the Terms of Use of the EWP Network between the EWP Project consortium and the UO has already been signed, and we expect to start using the EWP network to exchange student mobility data by the end of 2020. As suggested, we will first start with the management of inter-institutional agreements and online learning agreements, to continue with student nominations and acceptances, to finally address the digital exchange of the ToR. The use of the EGRACONS platform has been already implemented in the UO, and the digitalisation process of the mobility management at the UO is expected to be fully completed by the end of 2021. During this phase of adaptation of the internal IT system to EWP, the UO will use the tools available in EWP Dashboard.

Digital learning and training opportunities to administrative and other staff and relevant stakeholders within the university are being already provided and actively promoted to build capacity for implementing digital mobility management.

Implementation of fully digital management of mobilities will allow students to easily find all the information they need to experience a high-quality mobility experience abroad, and to manage all administrative steps related to their mobility period (before, during and after their stay) through of the Erasmus+ Mobile App. Specific information sessions will be organized to students to engage outgoing students in the use of the Erasmus+ App.

² https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

The UO will promote the use of the Erasmus+ mobile app to incoming and outgoing students to ensure that they can benefit from the increased efficiency in administrative processes provided by the European Student Card Initiative. Specific information sessions will be organized to engage outgoing students in the use of the Erasmus+ App. In addition to the academic data, the UO will ensure that useful information about the university and the host community are accessible via the Erasmus+ Mobile App for incoming students.

Please explain how your institutions will implement and promote environmentally friendly practices in the context of the Erasmus+ programme.

Both the UO and its partner institutions will make joint efforts to promote environmentally sustainable and responsible behaviour among its participants. They will make use of the opportunities provided by the programme to support sustainable means of travel and reduce the negative impact of mobility on the environment, and they will also develop their own institutional strategies on sustainability and connect them with the concepts of mobility and internationalisation.

All documents and deliverables related to the programme will be produced and published mostly in electronic format. The production and distribution of traditional printed promotional materials will be reduced to the minimum to lower the environmental impact. All public deliverables and documents will be made available at the UO website and the Erasmus+ mobile app.

Please explain how you will promote civic engagement and active citizenship amongst your outgoing and incoming students before, after and during mobility.

Before the mobility, the UO will inform students about studies such as the Erasmus+ Impact Study ESN survey 2019, which have shown that the Program fosters a positive attitude towards multicultural awareness and a stronger sense of European identity amongst mobile students; and also about the Active Citizenship and Student Exchange in Light of the European Elections, which shows that students with an exchange experience are far more engaged in civil society organisations than the average European youth, and they have a higher interest in voting on an EU level.

During the mobility, the UO has been, year in year out, actively promoting and organising activities that allow mobile participants to be civically engaged, develop their skills beyond the formal education setting, volunteer and take active part in their local society. These are valuable experiences not only for fostering mobility participants' integration in the host society, but also for the local students/staff and community and for leading to the acceptance of cultural diversity.

The involvement of students and staff through volunteering and active citizenship is an essential aspect of the UO's inclusion strategy, which is done through student/staff ambassador schemes, where incoming/outgoing participants who have been on mobility share their experiences with potential applicants or target groups with fewer opportunities. These information exchanges contribute to promoting mobility and to explaining how envisaged obstacles to mobility can be overcome under the Program.

The UO has been promoting activities and projects that enhance the active citizenship skills and competences of students and staff through the Erasmus Student Network's Social Erasmus Projects, aimed to better integrate international exchange students in the local society by organising volunteer opportunities to ensure that an exchange of values takes place between the international students and the local community, and to promote European and international understanding through the Erasmus+ Program.

The activities of the Program are regularly disseminated during the Employment Forum, an annual meeting organized by the UO between students and recent graduates seeking their first job and interested companies in recruiting and selecting the best professionals. Also in this line, the UO collaborates with the "Asturias Compromiso sXXI" association, which brings together professionals of Asturian origin who carry out their activity in companies from different countries, and facilitate the integration of students and recent graduates of the UO in those companies as trainees.

To make the culture and customs of their countries of origin visible, international students are asked to participate in the event "Flags of the World". In this activity, open to the general public, our international students show the cultural, gastronomic characteristics, historical, etc., of their countries of origin. Representatives from a total of 24 countries participated in the last edition of this event.

The UO organizes or promotes the presence of participants in the Program in international events organized by municipalities, schools or other organizations in the Principality of Asturias, as a means of increasing social awareness of the benefits of the Program on municipalities, autonomous government and other organizations, which propose complementary aid to mobility or request the participation of beneficiaries for different activities. An example of this is the organization of activities within the Asturias International Trade Fair (FIDMA). FIDMA is an event that has a large audience and therefore has great potential for social dissemination, which takes place during the month of August. Despite the dates, Erasmus programme participants (both incoming and outgoing) gather in a round table each year to share their experience as Erasmus + students with the attending public.

Another example of civic engagement would be the participation of students from the UO who have completed an Erasmus + mobility in the previous courses in the Orientation Conference "Live Uniovi", held in the City of Oviedo Exhibition and Congress Centre every year. These sessions aim to inform high-school students about the different aspects of university activity: academic offer, access to studies, and international mobility, with sessions open to families and last-year high-school students.

The impact of the Erasmus + Program reaches other public institutions in the region, whose interest in incorporating international students into their activities has crystallized for years in different programs that insert and integrate international students in other areas of the social structure. Thus, there are collaboration agreements between the UO and the Ministry of Education and with various municipalities for the incorporation of students as conversation assistants in primary and secondary schools, as well as agreements for their incorporation into sports teams. Through these activities, international incoming students have a significant impact on local internationalization.

2.2 When participating in Mobility Activities - After mobility

Please demonstrate your commitment to implement full automatic recognition in your Higher Education Institution.

Please describe the concrete steps you will take to ensure the full automatic recognition of all credits gained for learning outcomes achieved during a mobility period abroad/ a blended mobility, according to the Council Recommendation on Automatic Mutual Recognition³.

The UO ensures full automatic recognition of all credits (based on the European Credit Transfer and Accumulation System -ECTS) gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility, in application of the rule set out in the ECTS Users' Guide that states that: 'all credits gained during the period of study abroad –as agreed in the Learning Agreement and confirmed by the Transcript of Records– should be transferred without delay and counted towards the students' degree without any additional work or assessment of the student'. Accordingly, the UO implemented ECTS as a common tool to guarantee the quality of mobility activities and the transparency of recognition procedures. All credits included in the learning agreement, when confirmed by the Transcript of Records sent by the host university, will be automatically transferred to the students' records after the coordinator of the agreement translates the final grades obtained by the student during his/her mobility. The UO uses ECTS scales of percentiles and the EGRACONS platform for a transparent and automatic equivalence of grades, facilitating to professors the management of the equivalence of scores.

Please describe your institution's measures to support, promote and recognise staff mobility:

The UO actively supports staff mobility, not only identifying staff members' professional development needs and their necessary preparation, publishing Erasmus mobility calls every year, but also by publishing the university's own calls for staff to do their mobilities also in those universities all over the world, with institutions that have signed agreements with the UO

One of the measures taken to encourage this mobility is that, for administrative staff, international mobilities add points to their CV with regard to future promotion; another one is that staff mobility counts as part of their regular workload and staff working schedules are adapted to meet the demands of mobility and, whenever possible, temporary replacements are found during the mobility period. For those members of staff who teach in bilingual degrees, the UO has been organising, within the last 10 years, additional cultural and language preparatory sessions. The UO is exploring the way to recognise teaching and training mobility activities as a component in any evaluation / assessment of staff members in order to integrate international staff mobility as part of our staff professional development.

2.3 For the Purposes of Visibility

Please provide the web link where you will host the Erasmus Policy statement in the future. Please reflect on how you plan to regularly promote the activities supported by the Programme.

The Erasmus Policy Statement and the Erasmus Charter for Higher Education will be available at <http://www.uniovi.es/en/internacional/elegirnos/declaracionpolitica>.

The tab "International" in the UO institutional web page <http://www.uniovi.es/> includes comprehensive information regarding international activity at the UO, including internationalization opportunities for UO students and staff as well as useful information for international students and staff coming to UO.

The UO community has access also to the "International" tab in the restricted area of the institutional webpage <https://intranet.uniovi.es/internacional>. This section contains the main resources that the UO offers to support the different groups involved (students, teachers, and the personal at the administration services) in their mobility experiences. Information available in this area includes calls for mobility applications, information about accreditation of language level, language tandem courses, international summer courses, download of frequently used forms, portfolio of companies to carry out international traineeships, international courses and staff weeks in partner universities, opportunities for international cooperation projects, etc. which is sometimes published on the main banner for greater general visibility. The information is in turn disseminated through the dUO, the digital newspaper of the UO, which is distributed daily to all the members of the institution.

Please describe how you will ensure that the principles of this Charter will be well communicated and applied by staff at all levels of the institution.

Both the Erasmus Policy Statement and the ECHE are and will be published in the UO web site <http://www.uniovi.es/en/internacional/elegirnos/declaracionpolitica>.

The Charter text will be visible and easily accessible for consultation by students and staff, and open to the general public. It will be displayed on the aforementioned institutional webpage both in the home language(s) and in English. All Faculty members and administration staff at the UO will be informed about the contents of EPS and ECHE by email. The principles of the Charter will be incorporated into the standard documents of the institution with regard to credit accumulation, staff and student mobility, staff development, etc.

³ The text of the Council Recommendation on Automatic Mutual Recognition may be found at: [https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1568891859235&uri=CELEX:32018H1210\(01\)](https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1568891859235&uri=CELEX:32018H1210(01))